



NATIONAL ASSOCIATION OF PRIVATE EDUCATIONAL INSTITUTIONS
PERSATUAN KEBANGSAAN INSTITUSI-INSTITUSI PENDIDIKAN SWASTA

SECRETARIAT: A-1-3, Block A, 8 Avenue Business Centre, Jalan Sungai Jernih 8/1, Section 8, 46050 Petaling Jaya, MALAYSIA. Tel : 03-7931 1676 HP : 011-1162 8100 Email : enquiry@napei.org.my Website : www.napei.org.my

Dear Sir/Madam,

RE : REQUEST FOR NAPEI MEMBERSHIP

National Council of NAPEI is happy to receive your request for membership to the National Association of Private Educational Institutions (NAPEI) and extends a warm welcome to your educational institution to join NAPEI.

We enclose the application form for your consideration.

Please complete the application and submit it with the necessary supporting documents to the secretariat

1. Fully completed application form.
2. Business Registration
3. Registration document from Ministry of Education or Ministry of Higher Education or any other relevant ministry indicating approval to run education related business.
4. A copy of Memorandum of Association and Articles of Association
5. Brochures and leaflets describing the nature of your business
6. Jabatan Pelajaran registration
7. A bank draft or cheque made in favour of National Association of Private Education Institutions as follows:

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|----------------------------|-------------|
| a. Membership Fee | RM 1,000.00 |
| b. Annual Subscription fee | RM 1,000.00 |

Please forward all documents with the application form to :

General Secretary
National Association of Private Educational Institutions
A-1-3, Block A, 8 Avenue Business Centre,
Jalan Sungai Jernih 8/1, Section 8,
46050 Petaling Jaya, Selangor Darul Ehsan
Malaysia

Yours Sincerely,

General Secretary,
NAPEI