



MINUTES of 2018 ANNUAL GENERAL MEETING (AGM)

Date: 22th March 2018 (Thursday)
Venue: UNITAR International University
3-01A, Senate Room, Level 15, Tierra Crest,
Jalan SS6/3, Kelana Jaya,
47301 Petaling Jaya, Selangor
Time: 2.30pm – 3.50pm

NAPEI Council Members Present:

Assoc.Prof Elajsolan VM Mohan	- President
Mr Raja Mohan A/L Seenivasagam	- Deputy President
Mr Kevin Felix Pereira	- General Secretary
Mr Kenny Sim Koon Chuan	- Deputy General Secretary
Mr Ng Yih Chen	- General Treasurer
Mr. Joel Law Teck Yeong	- Deputy General Treasurer
Dr M. Rajalingam	- Council Member
Ms Jean Monteiro	- Council Member
Mr Tankaraju Muthusamy	- Council Member
Mr Varatha Raju Munusamy	- Council Member
Dr Jeffery Louis	- Council Member
Mr Iskandar Sham Bin Abdul Rasap	- Council Member

The quorum has been achieved at 20 institution members by 2.30pm.
20 institutions were represented out of 52 institution members

Attending institutions :

<u>No.</u>	<u>Organisation / Institution</u>	<u>Represented by :</u>	<u>Proxy :</u>
1	Adroit College	Mr. Brian Param	Mr. Raja Mohan
2	Asia Pacific University of Technology	YBhg Dato' Dr Parmjit Singh	Dr Teh Choon Jin
3	Beaconhouse Pre-school, Sri Inai Primary & Secondary school	Mr Varatha Raju Munusamy	
4	Challenger Concept (M) Sdn Bhd	Mr Tan Mui Hong	Prof Elajsolan VM Mohan
5	REAL Kids	Ms Rachel Leow Bee Leng	Mr Kenny Sim
6	Kolej CQ Breyer	Mr Tankaraju Muthusamy	
7	CQ Breyer College KL	Dr M.Rajalingam	
8	JM Enrichment Sdn Bhd	Ms Jean Monteiro	
9	Erican College Sdn Bhd	Datuk Eric Chong	Mr. Vasan S.
10	Erican Language Centre	Datuk Eric Chong	Mr. Thanesh
11	Oasis College Sdn Bhd	Mr Ng Yih Chen	
12	Olympia College	Mr Kevin Felix Pereira	
13	REAL International School, Shah Alam	Dr Jeffery Louis	
14	REAL International School, Cheras	Ms Lee Seow Peng	Dr Jeffery Louis
15	Sekolah Seri Cahaya	Mr Kenny Sim	
16	Sekolah Seri Suria	Ms Teh Wan Kee	Mr Joel Law
17	REAL International School, Johor	Mr Joel Law	
18	St. John's International School	Mr Suresh Dass	Mr Suresh Dass
19	The One Academy of Communication Design	Mr Hoi Tack Seng	Ms Colleen Tan
20	UNITAR International University	Mr Nik Sharifidin Nik Mohamed Din	Mr Iskandar Sham

Speaker :

Mr Alex Abraham

- Speaker for the AGM

The Annual General Meeting commenced at 2.30 pm.

No	Description
	<p style="text-align: center;">AGENDA</p> <p>2.00 pm Registration 2.30 pm President's Welcome Address 2.45 pm Handing over to the Speaker for the Conduct of AGM 2.55 pm Adoption of Minutes – AGM 2017 & Matters Arising 3.05 pm Honorary General Secretary's Report for the Year 2017/18 3.15 pm Statement of Accounts for the Year ending 31st December 2017 3.25 pm Approval of Annual Budget 2018 3.35 pm Discussion of Approval of Resolutions / Motions for Discussion 4.00 pm Adjournment of AGM</p>
1.	<p>NAPEI AGM 2018 - PRESIDENT'S WELCOME ADDRESS</p> <p>The President welcomed all members to the NAPEI AGM 2018. He said that NAPEI has made great stride and representation in championing the private educational sector. It has made representations in government meetings and had regular engagement with the ministry.</p> <p>He updated that the judiciary review against EMGS has been resolved through settlement. As part of the settlement, EMGS has now set up two consultative committees namely, a committee on policy matters and another committee on promotion & marketing. Terms of Reference for both committees will be put in place.</p> <p>The President provided update on the Higher Education sector:</p> <p>a. MQA has made changes to the qualification standards. b. Policies on international student's recruitment wishing to studying in Malaysia – All six areas that was highlighted by NAPEI to the Minister was taken to PEMUDAH, chaired by the PM, which was then tasked to the Civil Servant Delivery Unit (CSDU), which then was deliberated over a two-week lab session organized by PEMANDU. Now these policies have been approved by the National Economic Council. The six areas are:</p> <ol style="list-style-type: none"> 1. Gazetting of the International Student i-Cards 2. Health screening to be done only once on arrival in Malaysia, except for a few high risk countries where they will have to do health screening in their home country as well. 3. Extended stay in the country for a maximum of three months for students completing their course for them to attend their graduations, touring the country, make all settlements before leaving or to seek jobs, for those who qualify. 4. High achieving students allowed to work in Malaysia. Those achieving CGPA of 3.3 and above. 5. Students allowed to work maximum 29 hours during semester and longer for off semesters. Also work sectors have been increased from 5 to 12. 6. Tiering of students from countries to attract more eligible students <p>The President also provided update on the international school sector namely on the mushrooming of homeschooling offering IGCSE. As the champion for Entry Point Project 3 (EPP3) – Scaling up of International Schools, NAPEI will discuss with MOE on the new guidelines released recently highlighting concern on the CAPEX invested by current operators and safety concerns of these operators. NAPEI would also like to request for more grant to organize more activities and promotion for this EPP3. NAPEI would explore grants provided by MATRADE.</p> <p>The President updated that in the vocational sector, NAPEI and FeMAC took up the issue on the budget cut and the matters to En, Johan Merican, who is the Head of Human Capital Development at the Economic Planning Unit in the PM's Department. He also heads CSDU. He also updated on the overlap accreditation with the Board of Engineers Malaysia (BEM) and Malaysian Board of Technologists (MBoT)</p> <p>NAPEI is also a training provider for HRDF and a member of the Sectorial Training Committee (Education) and is represented by the President. NAPEI is planning to organize a one day forum.</p>

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	<p>NAPEI will also be organizing training programmes to raise funds for NAPEI by taking advantage of the INBASE programme by HRDF. And is collaborating with MITD. A submission has been made,</p> <p>Lastly, the President said that anyone who wants to apply an APEC card can do so through NAPEI as we are a member of the Malaysian Service Providers Confederation.</p> <p>He then passed the rest of the agenda of the AGM to the speaker, Mr Alex Abraham</p>
2.	<p>Handing over to the Speaker for the Conduct of AGM</p> <p>The Speaker welcomed the members to the 2018 NAPEI AGM and thanked the Council for inviting him to be the Speaker.</p> <p>The General Secretary informed the Speaker that quorum of 20 institution members and/or proxies at 2.30 pm were sufficient to proceed with the AGM according to Rule 8.1.2 of Rules of NAPEI.</p>
3.	<p>Adoption of Minutes – AGM of 2017</p> <p>The Speaker informed that the minutes of the 2017 AGM were circulated 21 days before this AGM in accordance with the Rules of NAPEI. The Speaker asked members if there were any issues on the minutes. No issues were raised.</p> <p>There being no issues, the minutes of the 2017 AGM meeting held on 29th March 2017 at Olympia College PJ were proposed for adoption by Dr Jeffery Louis of REAL International School, Shah Alam and seconded by Ms Jean Monteiro of JM Enrichment Sdn Bhd.</p>
4.	<p>Adoption of Minutes – EGM of 2017</p> <p>The Speaker informed that the minutes of the 2017 EGM were circulated 21 days before this AGM in accordance with the Rules of NAPEI. The Speaker asked members if there were any issues on the minutes. Jean Monteiro raised a typo error on the missing names of internal auditors namely Dr Teh Choon Jin and Dr. Kulandasamy.</p> <p>There being no issues, the minutes of the 2017 EGM meeting held on 27th April 2017 at Olympia College PJ were proposed for adoption by Dr Teh Choon Jin of Asia Pacific University of Technology and seconded by Mr Raja Mohan of Adroit College.</p>
5	<p>Honorary General Secretary Report for 2018</p> <p>The Speaker advised that the Honorary General Secretary reports for Year 2018 were circulated 21 days before the AGM in accordance with the Rules of NAPEI. The reports were presented by the General Secretary.</p> <p>5.1 SECRETARY'S REPORT – reported by General Secretary Mr Kevin Felix Pereira</p> <p>The year 2017-18 has been a successful year with continued close cooperation with various government agencies such as PEMANDU, HRDF, MOE AND Ministry of Human Resources. NAPEI today is well accepted and known nationally and internationally. NAPEI through its excellent public relations has created opportunities for members through some major projects to further their business, joint ventures and tie ups with International education providers. To name some major events for 2017: The 30th Malam NAPEI, collaboration with Bett Asia and many more activities covering all levels in the education industry.</p>

No	Description
5.2	<p data-bbox="277 121 1507 153">ADMINISTRATION</p> <p data-bbox="277 184 435 216">Membership</p> <p data-bbox="277 216 1507 338">The current membership of NAPEI stands at 52. Our activities that were strongly supported by government and foreign agencies resulted in establishing NAPEI as a leading representative of private education in Malaysia. A stronger working relationship has been developed with other private education association such as MAPCU, FEMAC and PKIMB through their participation in several NAPEI projects.</p> <p data-bbox="277 369 1507 401">This year, we have 3 institutions joined as member of NAPEI. We welcome the following new members:</p> <ol data-bbox="370 401 867 489" style="list-style-type: none"> <li data-bbox="370 401 867 432">1. Ranaco Education & Training Institute <li data-bbox="370 432 867 464">2. Erican Language Centre <li data-bbox="370 464 867 489">3. Pendidikan Ikram Musleh Berhad <p data-bbox="277 520 610 552">National Council Meetings</p> <p data-bbox="277 552 1507 793">The year April 2017 – March 2018 saw a total of 12 National Council meetings. NAPEI at this juncture would like to thank Olympia College Petaling Jaya for hosting our National Council meetings. Though it is mandatory for the National Council to meet 4 times a year, the National Council met 12 times to ensure the successful organization and coordination of our national and international projects. The President and the entire Council have contributed immensely to organize, participate and manage projects and events. At this juncture we wish to thank the various member organizations and their respective Directors/CEOs/Presidents/MDs for releasing the council members from their regular corporate work to assists NAPEI.</p> <p data-bbox="277 793 1507 856">Mr Iskandar Sham of UNITAR International University has been appointed as Council Member due to the departure of Lai Mei Wan of Pusat Latihan Yoga Jasmani.</p>
5.3	<p data-bbox="277 888 1507 919">NAPEI ACTIVITIES</p> <p data-bbox="277 951 651 982">Annual General Meeting 2017</p> <p data-bbox="277 982 1507 1066">The Annual General Meeting of NAPEI was organized at Olympia College PJ on the 29th March 2017. 24 out of 51 member institutions were represented at the AGM. Mr. Alex Abraham served as the invited speaker to conduct AGM 2017 proceedings smoothly.</p> <p data-bbox="277 1098 1507 1192">The minutes of the AGM 2016 was approved along. However, the audited report for the financial year ending 31st December 2016 was approved during the EGM which was held on the 27 April 2017. The secretary's report and treasurer's report were also duly received.</p> <p data-bbox="277 1224 781 1255">NAPEI 30th Malam NAPEI Annual Dinner</p> <p data-bbox="277 1255 1507 1308">NAPEI once again organized a successful MALAM NAPEI annual dinner and NAPEI Excellence Awards 2017 at Swiss Garden Hotel and Residences, Kuala Lumpur on 16th Novemeber 2017.</p> <p data-bbox="277 1308 1507 1371">The Deputy Minister of Higher Education, Yang Berhormat Datuk Dr Mary Yap Kain Ching was invited as the Guest of Honour. She was represented by Dr Mohd Nor Azman bin Hassan.</p> <p data-bbox="277 1371 1507 1434">Over 220 representatives of member institutions, associate partners and government agencies participated in the event.</p> <p data-bbox="277 1465 1507 1591">We thank Oztoze Technologies Malaysia and CIMB-Howden Insurance Brokers for their sponsorships. Students from UNITAR International University, REAL Education Group, Erican College, Yamaha Academy of Arts & Music exhibited their cultural and artistic talents to the thrill of the audience. We would also like to thank Mr Ken Leong for being our guest performer.</p> <p data-bbox="277 1623 1507 1707">We sincerely thank the performing institutions for their strong support. The council also wishes to thank the organizing team of Ms. Lai Mei Wan, Ms. Lau Wai Cheng, Mr. Kenny Sim and Mr. Joel led by Ms. Jean Monteiro for a wonderful Malam NAPEI.</p>

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5.4	<p>NAPEI Education Excellence Awards 2017 The following institutions were adjudged as the award winners during the 30th anniversary year of 2017 after careful vetting of all application, followed by personal visits by awards committee and a neutral assessment committee.</p> <table border="1" data-bbox="277 275 1485 737"> <thead> <tr> <th data-bbox="277 275 363 317">No.</th> <th data-bbox="363 275 976 317">Category</th> <th data-bbox="976 275 1485 317">Institution</th> </tr> </thead> <tbody> <tr> <td data-bbox="277 317 363 359">1</td> <td data-bbox="363 317 976 359">University & University Colleges</td> <td data-bbox="976 317 1485 359">UNITAR International University</td> </tr> <tr> <td data-bbox="277 359 363 401">2</td> <td data-bbox="363 359 976 401">IPTS (Large)</td> <td data-bbox="976 359 1485 401">NO WINNER</td> </tr> <tr> <td data-bbox="277 401 363 443">3</td> <td data-bbox="363 401 976 443">IPTS (Medium)</td> <td data-bbox="976 401 1485 443">Erican College</td> </tr> <tr> <td data-bbox="277 443 363 485">4</td> <td data-bbox="363 443 976 485">IPTS (Small)</td> <td data-bbox="976 443 1485 485">Sentral College Penang</td> </tr> <tr> <td data-bbox="277 485 363 527">5</td> <td data-bbox="363 485 976 527">Vocational Service provider</td> <td data-bbox="976 485 1485 527">CQ Breyer College</td> </tr> <tr> <td data-bbox="277 527 363 569">6</td> <td data-bbox="363 527 976 569">Private Primary & Secondary School –National</td> <td data-bbox="976 527 1485 569">Sekolah Seri Suria</td> </tr> <tr> <td data-bbox="277 569 363 611">7</td> <td data-bbox="363 569 976 611">International School</td> <td data-bbox="976 569 1485 611">REAL International School, Cheras</td> </tr> <tr> <td data-bbox="277 611 363 653">8</td> <td data-bbox="363 611 976 653">Early Childhood - Kindergarten</td> <td data-bbox="976 611 1485 653">REAL Kids – Nusa Idaman, Johor</td> </tr> <tr> <td data-bbox="277 653 363 695">9</td> <td data-bbox="363 653 976 695">Early Childhood - Franchisor</td> <td data-bbox="976 653 1485 695">NO WINNER</td> </tr> <tr> <td data-bbox="277 695 363 737">10</td> <td data-bbox="363 695 976 737">Support Services</td> <td data-bbox="976 695 1485 737">ELC English Language Company</td> </tr> <tr> <td data-bbox="277 737 363 793">11</td> <td data-bbox="363 737 976 793">Outstanding New Member</td> <td data-bbox="976 737 1485 793">Erican Language Centre</td> </tr> </tbody> </table>		No.	Category	Institution	1	University & University Colleges	UNITAR International University	2	IPTS (Large)	NO WINNER	3	IPTS (Medium)	Erican College	4	IPTS (Small)	Sentral College Penang	5	Vocational Service provider	CQ Breyer College	6	Private Primary & Secondary School –National	Sekolah Seri Suria	7	International School	REAL International School, Cheras	8	Early Childhood - Kindergarten	REAL Kids – Nusa Idaman, Johor	9	Early Childhood - Franchisor	NO WINNER	10	Support Services	ELC English Language Company	11	Outstanding New Member	Erican Language Centre
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5.4	<p>REPRESENTATION BY NAPEI</p> <p>NAPEI has taken every opportunity to represent all categories of education from early childhood to university education at the various Government and Non-Government meetings, seminars and forums.</p> <p>NAPEI is also an active member in the following Government Steering Committees:</p> <ol style="list-style-type: none"> 1. Steering Committee for the review of the Private Higher Education Act (AKTA 555) 2. ETP Project Committee 3. Graduate Employability Task Force Committee 4. National Budget Consultation Committee 5. MQA Technical Committee on Standards and the Malaysian Qualification Framework 6. NKEA Committee for Education 7. Member of the Malaysian Service Providers Council 8. EPP3 - Scaling up International Schools in Malaysia 9. Rancangan Malaysia Ke-11 Committee 10. IPTS Stakeholders Committee 11. EMGS Consultative Committees on Policy and, Marketing and Promotion 12. SIRIM QAS-CEC <p>This has given NAPEI opportunities to voice the concerns of the private education sector in Malaysia.</p>																																					
5.5	<p>FINANCIAL STATUS</p> <p>PEMANDU has ceased providing fund for branding International Schools. However, we have healthy financial status through prudent and cost effective management with an increase in fixed deposits and activities that are self-financed. Our Treasurer's report will give more details on our financial status. We thank our Treasurer, Mr. Ng Yih Chin for doing a wonderful and highly efficient job with the accounts keeping.</p>																																					
5.6	<p>THE SECRETARIAT</p> <p>In conclusion, we would like to express our thanks to all member institutions which have strongly supported the National Council by providing facilities for our various meetings, for participating in the various training programmes, for joining our educational fairs, annual dinners as well as for advising, assisting and cooperating with us in all our activities to ensure the continued success of NAPEI.</p>																																					

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6	<p>Statement of Accounts for the Year ending 31 December 2017</p> <p>The Speaker advised that the Honorary Treasurer Accounts for Year 2018 were circulated 21 days before the AGM in accordance with the Rules of NAPEI. The reports were presented by the General Treasurer.</p> <p>There being no issues, the accounts were proposed for adoption by Kevin Pereira of Olympia College and seconded by Mr Varatha Raju of Beaconhouse.</p>
7	<p>Approval of Annual Budget 2018</p> <p>The Speaker advised that the Honorary Treasurer's Budget for Year 2018 were circulated 21 days before the AGM in accordance with the Rules of NAPEI. The reports were presented by the General Treasurer.</p> <p>There being no issues, the accounts were proposed for adoption by Tankaraju of Kolej CQ Breyer and seconded by Dr Rajalingam of Breyer College KL.</p>
8	<p>Discussion of Approval of Resolution / Motions for Discussion</p> <p>The Speaker advised that the resolutions and motions for discussion were circulated 21 days before the AGM in accordance with the Rules of NAPEI.</p> <p><u>Resolution 1 – To Purchase a New Office Premise</u></p> <p>Mr Raja Mohan gave a summary of the need of this new premise. In the AGM 2012, members authorized the National Council to sell the current premise at the market value and is in the midst of finalizing the sale with a prospective buyer. The current premise is not well managed and property value not rising. He added that for now, we will be renting a new premise for NAPEI until we have the financial capability to purchase a new premise. However, we would like to get a mandate in this AGM 2018 for the purchase when the need arises.</p> <p>Prof Elan said that consultation with Trustee will be held before the purchase.</p> <p>There being no objections, the resolution were adopted by all attendees.</p> <p><u>Motions for Discussion</u></p> <p>The One Academy of Communication Design raised an issue where their KDN license application has been freeze for 6 months due to a typo error during submission. They tried to appeal but to no avail. NAPEI will facilitate in raising this issue to KDN.</p>
9.	<p>As there were no other matters arising, the Speaker thanked all members present for their attendance. The Speaker adjourned the meeting at 3.35 pm.</p>

Minutes prepared by

Kenny Sim Koon Chuan
Deputy General Secretary
Term 2016-2018

Verified and confirmed By



Asso. Prof. Elajsolan VM Mohan
President
Term 2016-2019



Kevin Felix Pereira
General Secretary
Term 2016-2019